

New Mexico High School Bowling Association

Coach Guidelines

1. General

- A.** Teams may begin bowling practice six weeks prior to the 1st tournament.
(see addendum)
- B.** Bowling competition will start in October.
- C.** A complete schedule of tournaments will be posted on our website when confirmed.
- D.** Each tournament format is decided upon by the board based on tournament committee recommendation.
- E.** Emails will be sent *only* to the head coaches.
- F.** We will offer two time squads per tournament, if we do not have adequate participation for a squad, then we may have to consolidate to one squad for that tournament. Consolidation to a squad will be in consideration of, but not limited to, lane availability and participation.

2. Eligibility

- A.** Students in grades 8 thru 12 are eligible to compete.
- B.** Eligibility requirements can be found in section #8 of the NMAA bylaws. You will use the Eligibility Form to provide verification of eligibility, and shall be submitted:
 - i. 11th week of school (see addendum)
 - ii. By mid January. (January 10th-22nd).
 - iii. Prior to state championship. (See state championship guidelines)
- C.** Schools that allow ineligible students to bowl will forfeit all matches in which said student(s) participated.
- D.** Eligibility for State Championship can be found in State Championship Guidelines.

3. Tournament Participation

- A. The dress code, as follows, must be adhered to by *all coaches* and *participants*. No jeans, sweatpants, cargo pants, shorts or skorts. No hats, t-shirts, sunglasses on head. Teams should wear corresponding school colors when at all possible. Collared and mock collared shirts and khaki or dress pants are the only acceptable forms of attire. Shirts may include team and/or individual names and school logos. Board will make considerations, on a case-by-case basis, for 1st time violations.
- B. No electronic devices (including MP3 players and cell phones) shall be used by coaches or bowlers during tournament play in the settee area.
- C. All participants shall remain in the settee area during tournament play.
- D. Food and Beverage: For most bowling centers all food or beverage must be purchased from the bowling establishment. No outside food or drink will be permitted. If there is any medical reason a bowler or coach must bring their own food or drink a doctor's note must be provided to the board.
- E. A full team roster (including coaches/sponsors) will be provided two weeks prior to your first tournament competition. Any additions to the roster must be reported within 7 days of the student joining.
- F. Coaches are required to submit for the number of teams they want to have for the next tournament no later than the Wednesday evening prior to the tournament. A school may request more than one team in each tournament. Spots will be issued evenly between schools until filled. If there are more teams than spots available, we will use our rotation listing to determine who gets the spots. You will be notified by Thursday as to how many spots you have received for that week's tournament.
 - Each school is responsible for paying for the number of teams scheduled by Association Manager based on your request the Wednesday prior to the tournament.
 - Example 1: If a school submits a request for 3 teams, the association manager confirms the three on Thursday, and the school only has 2 teams on Saturday, they must still pay in full for 3 teams before being allowed to bowl in that tournament.

Tournament Participation cont.

- Example 2: If a school submits a request for 3 teams, the association manager confirms 2 teams on Thursday, then the school only pays for 2 teams on Saturday.
- G. Changes may be made to the scheduled team(s) line-up until 8:00 pm on the Friday prior to the tournament with no penalty. A fee will be assessed for changes made after the 8:00 pm Friday deadline. (see addendum)
- H. Co-oping will be used to field a complete team. However co-op bowlers must be reported to the check in desk 30 minutes prior to competition. Co-oping will be done by the association manager or board, not coaches. If spots are available they will be placed on a team based on first reported first used. There is no guarantee of having students available to complete a team.
- I. Individual averages:
- If a student participated last season, they will use last season's ending average the first week.
 - If a student has a certified or non-certified (ex:JBT) average in any league or tournament competition outside of NMHSBA tournament, they will use it for the average the first week.
 - Otherwise, a new student's average will be determined based on their first three games bowled in tournament participation and used for determining team placement.
 - Student averages are recalculated after each tournament's participation and is the official average for the next week's competition.
- J. Coach, sponsor, or designated representative (as listed on official school roster) must be present at all tournaments. Coaches and sponsors must sign for ID when registering teams and must return at the end of each tournament, or they will be responsible for the cost of the lanyard and ID. 1 head coach and 1 assistant per team and bowlers will be the only people allowed in the settee area. The head coach will provide a list of assistants for that week. No one will be allowed to say they are an assistant without the head coach's consent.

Tournament Participation cont.

- K. Substitution rules: Substitutes are permitted. Any substitute that enters is required to finish that game (**regular/baker**) or can be substituted for with another player who is not the original starter. The starter that was substituted for must sit out the rest of that game, but can reenter the following game. **All substitutes must be listed on the team line-up when the team line-up is submitted. If a player is substituted, that game score must be circled on the score sheet so it doesn't count toward individual averages.**
- L. Coaches, it is recommended by the board that you register your high school and its bowlers on www.bowl.com. All you need is their names – no other personal information. It offers an opportunity for your students to be recognized with individual awards at no cost. If you do not register them, you will need to explain to your bowlers why they will not receive USBC awards.
- M. A team captain will be designated by the coach for each team. The team captain shall be responsible for signing the opposing team's score sheet, and turning in the score sheet after each game.

Failure to abide by these guidelines may result in sanctions to the team/school.

2009-2010 Contact Information

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Addendum for 2009-2010 season

- A. Because we are running two squads, the winners of each division will not be known until the end of the second squad. Therefore, results will be posted on our website by Monday evening following the tournament. Awards will be handed out the following week between the first and second squad to the 1st and 2nd place teams in each division. Awards will consist of a medallion for 1st place in each division and individual awards for all of the bowlers on the 1st and 2nd place teams in each division. If a co-op team wins team award goes to the school that has the majority of kids on the team. If there is no majority, the award goes to the school with the bowler that has bowled the highest series in that tournament.
- B. We will have three divisions this year. The divisions are decided by **team** averages. To determine team averages add all five students' averages together. If there are to be more than 5 bowlers on a team, then the top 5 averages will be added together to determine division. A coach may place his team in a higher division than the team average shows. They will need to indicate that to the association manager when they enter teams. Team averages will be verified prior to each tournament.
- i. **Novice:** team average 600 and below
 - ii. **Intermediate:** team average 601 – 774
 - iii. **Advanced:** team average 775 and above
- C. Weekly team fee will be \$35.00 per team submitted. Individuals will be \$7.00 each. (\$30.00 fee to bowling center, \$4.00 into state tournament, and \$1.00 into the senior tournament)
- D. Fee for changes to team(s) after Friday at 8:00 pm will be \$1.00 per change, not to exceed \$5.00 per school. Exceptions for emergencies will be decided on an individual basis. Fees collected will go into general operating fund.
- E. Acceptable payment is cash, check, credit card (a fee of 3.75% will be added to credit card transactions) or P.O. from school. **Check or P.O. must be made out to NMHSBA.**
- F. Raffle proceeds, donations, etc. will go into general operating fund.
- G. Practice may begin September 5th, 2009. 1st tournament will be October 17, 2009.

This form must be turned in prior to start of season.

I _____, head coach of

_____ High School bowling program, have read the

2009-2010 New Mexico High School Bowling Association guidelines. I agree to abide by

all guidelines set forth by the NMAA and NMHSBA, and I understand that failure to do

so may result in disciplinary action. I will provide a list of assistant coaches 2 weeks

prior to the first tournament.

Primary Phone _____ Alt. Phone # _____

Email address _____

Signature

Date

NMHSBA RULE VIOLATION FORM

SCHOOL _____

- Dress Code Rule#3A
- Electronics Rule#3B
- Misconduct
- Other Rule# _____

Explanation _____

Consequence _____

Signatures:

Coach _____

Board Member _____

Board Member _____