

# NMHSBA Coaches Meeting

29 Sep 21, 6:00 pm

- Call meeting to order by President.
- Roll call
  - Board
  - High Schools Sponsor and Coaches
    - Confirm all signed in on appropriate sheet (Association Manager (AM))
    - Call ins have been added to sign-in form
- Ask for any additions needed to Business areas (President)

There are many [hyperlinks](#) in this document to get you to the source(s).

# President/AM Update - General

- Information provided
  - based on data as of [29 Sep 2021](#)
  - Intended to ensure all coaches/sponsors get current info on the activity, so some are getting refresher.
- NMHSBA runs activity for NMAA, so correspond with us first.
  - If need for NMAA, then we will guide you there.
  - NMAA Representative – Tammy Richards
- USBC is the governing body for activity playing rules.
- NMHSBA Communication
  - Send email ([assocmgr@nmhsba.org](mailto:assocmgr@nmhsba.org) ), or use President phone (505-453-8615) and leave message.
    - We will get back to you as quickly as we can.

# President's Update – Participating School Status

- Divisions - 5A, 4A, and 1-3A
- Schools - 17/28 – 16/1/11/1
  - 5A - 13 – 9/0/4/0
    - Heard from – 9 (Cibola, Cleveland, Eldorado, La Cueva, Las Cruces, Manzano, Rio Rancho, Sandia, Volcano Vista)
    - Not heard from – 4 (Alb. High, Atrisco Heritage, Farmington, Piedra Vista)
  - 4A - 10 - 5/1/4/0
    - Heard from – 5 (Artesia, Bernalillo, Del Norte, Espanola Valley, Grants, Taos)
    - Not heard from - 5 (Deming, Kirtland Central, Los Lunas, Pojoaque, Silver City,)
  - 3A – 2/5 - 2/0/3/1
    - Heard from – 3 (Bosque Schools, East Mountain, Sandia Prep)
    - Not heard from – 1 (Robertson)

GREEN (confirmed), ORANGE (not confirmed); BLACK (unknown), RED (no team); UNDERLINE (new);

# President/AM Update - Financial/Budget/Scholarship

- Financial

- Bank has sufficient funds (~\$3,000) for startup.
- School payments for NMHSBA events
  - Cash
  - Check
  - Purchase Orders (PO)
    - Accept weekly, monthly, annually, and by amount POs
    - Provide bookkeeper contact info to AM before first event
    - Must provide PO to AM before event(s) it cover(s)
    - NMHSBA sends Invoices monthly to Bookkeeper, unless school wants differently
      - CC coaches when sent
- Receipts
  - Provided for all payment types on the day of event

# President's Update - Financial/Budget/Scholarship (cont)

- Budget (No change, same as previous three years).
- Scholarship
  - SMART is the controller of our scholarship funds.
    - **Coaches need to be knowledgeable of [SMART Info document](#) on our website.**
  - Total issued to date (2010-2021) - \$144,267.50
    - 2021 -> \$12,600 (\$8,000 Senior [18], \$4,600 All-State[20])
      - Student counts less due to COVID and only having state
    - 2020 -> \$26,600 (\$10,900 Senior [32]; \$8,500 Season[24]; \$7,200 All-State [36])
    - We usually give more than planned due to added accrued funds

# Business – annually

## NMAA

### - Handbook

- Primary sections
  - 6 (Eligibility/By-laws),
  - 8 (Activity), and
  - 10 (charter/Home School/Alternate)
  - [Handbook Addendum COVID 19.pdf \(nmact.org\)](#)

### - Compete With Class

- Sportsmanship (Schools, coaches, students, and parents)
- Coaches need to do the following
  - Watch the Pre-season Meeting Video (6:34 min)
  - Read the Compete with Class Curriculum document
- Recommend coaches have a meeting with students to do video and review student info in document
- Recommend coaches have a meeting with parents to do video and review parent info in document

### - COVID 2021-2022 Guidelines

- Wearing of masks
- Social distancing

# Business – annually

## **NMAA (continued)**

### - Eligibility

#### - NMAA Eligibility Petition Document Info

- **Forms (A/B/C) that must be filled out, handled, and kept together by school administration.**
- **No matter what it is, you need to contact Activity Director and/or NMAA to resolve.**

#### - NMAA Verification of Eligibility for Activity Form

- Activity Director may have the form on hand
- **List of eligible students must be attached to the submitted eligibility form.**
- When and Where Filed
  - with NMHSBA
    - Before first event. If before 12/30 current year, it is based on last year's ending semester
    - At end of each semester during season.
    - At grading period if you need to update for new student or an eligible person not eligible at semester.
  - with NMAA and NMHSBA
    - After the last semester before State. **Check state block.**

#### - NMAA Scholastic Eligibility Changed in 2018 (email sent to all coaches on 8/2/2018)

- Semester check versus grading period, unless eligible at grading period
- No Fs

# Business – annually

- [NMHSBA Website](#)
  - [Documents links tab](#)
    - NMHSBA Documents or links to non-NMHSBA documents are here.
      - Key: [Coaches Guidelines](#), [Coaches Menu Instructions](#), [Frequently Asked Questions \(FAQ\)](#)
  - [Coaches Menu Section](#)
    - Requires login. Let us know if you need it.
    - Update/Maintain your rosters (students, coach, sponsor, etc).
      - Make sure of **spellings, grad yr**, etc
      - Only **one sponsor, one head coach**, many asst sponsors or asst coaches
      - Averages
    - Weekly Team Registrations
      - Head coach does not have to be assigned to a team. They show on sign-in sheet just being HC.
      - Assign a different coach to each team. That way they show up on sign-in sheet
  - Results
    - [Weekly Scores](#), [Weekly Individual Scores](#), and Yearly Results ([Average Books](#), [Senior](#), [State](#), [All-State](#), [Season](#))
  - Tournament Schedule (see next slide)



# Business – annually

- [Season Tournament Schedule](#)
  - NMHSBA website tournament tab kept up-to-date as we know
  - Currently 9 weekly events scheduled
    - First one is 6 Nov
    - Last one is 29 Jan
  - [Senior Tournament Flier](#) (TBD)
  - [State Tournament Flier](#)
    - TBD
    - NMAA policy 8.1.4 addition (AED and EAP requirement)

# Business – annually

- Awards/Scholarships
  - Weekly
    - Traveling trophy for top 2 in each division
    - Certificates for the members on those placing teams
  - All-State
    - Recognizes **eight** 5A, **five** 4A, and **five** 1-3A students in each gender.
    - Patch and scholarship.
  - Season Awards
    - Recognizes top **4** Averages, Series, and Game of each Gender based on weekly tournament scores.
      - At least 10 games for Average award. At least 5 games for others.
    - Certificate and Scholarship
  - Senior Tournament
    - Recognizes top 25% of seniors with max of 32 seniors
    - Certificate and Scholarship
- Season Patches
- State Patches by NMAA Vendor

# Business – annually

- Coaches Guideline Review

- Coaches need to take specific note of **green** font items in the document.
- Know policies for
  - NMAA, state, district, and school (precedence order)(lower cannot override upper)
  - eligibility,
    - Scholastic
    - School Infraction policy
  - travel,
  - transfers,
  - 8<sup>th</sup> grade – most districts except Albuquerque Public Schools,
  - Volunteers
    - **Must file copy of your school's volunteers form with us**
    - **Requires FBI background and Fingerprinting, now \$44 per 2 years**
    - **Check with your school and district for process.**
- Physical and Insurance requirement
  - **Annually.** If done after 1 Apr this year they are still good this year.
  - **Must be completed before they can practice.**

# Business – annually

## Coaches Guideline Review (cont)

- [Student Amateur Status](#) - USBC rule 400 (USBC Youth eligibility)
  - Youth bowlers **may not bowl in any activity** (substitute or pace included) which offers any of the following as prizes:
    - Cash or bonds
    - Merchandise exceeding \$500 in value
  - Youth **may bowl in Adult SINGLES leagues/tournament competition** (including sidepots/brackets) offering such prizes as mentioned above as long as their rules allow it **provided prior to bowling**:
    - The youth signs the [USBC Singles Competition Prize Waiver](#) and the competition agrees to award the youth's prize in the form of a scholarship; or
    - The youth signs the [USBC Singles Competition Prize Waiver](#) waiving his/her rights to any prizes which may be in violation of this rule.
    - Make sure it is the correct form.
- It may become harder for students to do an adult league because of the new USBC Safesport change. Adult leagues are introducing a rule for no person under the age of 18 allowed.
- If there are ANY questions/doubts, then you should bring it to NMHSBA for review

# Business – annually

## Coaches Guideline Review (cont)

- Dress Code for coaches and students
- Electronic devices
- Center outside food and drink policy
- 3 Ball limit, other balls stored elsewhere
- Weekly Event time sign-up by Wed 7 pm, changes by Fri 7 pm
- Tournament coach sign in sheet only modifiable by Head coach
- Look at schedule, talk to your parents, and provide dates and squad your school can work events to AM as soon as possible.
- Sign and provide page 7 (Coaches signature page) to Assoc. Mgr. before first competing event.
- If you do not understand the information in this document, then email Assoc. Mgr. for clarification

- Business - Annually

- USBC Registered Volunteer Program ([RVP](#)) and [Safesport](#)
  - Response from USBC Rules that applies to NMHSBA
    - Only person certifying tournaments must be RVP and Safesport
    - No High School Coach or volunteer is required to have either one, unless they are also a USBC certified Coach. Safesport not a bad idea for you to do. It is a 90 minute video w/ certificate.
    - Any student that is USBC certified, and 18 or older must do USBC Safesport.

- NMHSBA Board

- If you are interested in being on the board, then fill out a form in our documents tab and email to AM.
- If you cannot be on the board but want to help out at events, then let us know.

# Business - New

## Questions

None provided before meeting

## Adjournment